

## **Admission Producer (PG)**

4.1 The candidates shall read the admission process carefully as stated in the Prospectus.

4.2 MCAER, Pune will conduct admission procedure for the SAUs through MKCL, Pune.

4.3 As per the provisions under Section 5 of the Maharashtra Agricultural Universities (Krishi Vidyapeeth) 1983, Act, (No.XLI), admission shall be open to all persons who and whose parents have resided in the State of Maharashtra for not less than three years during the period of ten years immediately preceding the date on which admission is sought. However, for persons who and whose parents have not resided in the state atleast for three years during the period of ten years immediately preceding the date on which admission is sought, the seats will be limited to 2% of intake capacity.

4.4 After deducting seats to be reserved for ICAR & OS quota, the -- 50% seats will be kept open for all the students of the State ('M' quota) and -- 50% seats of the admission capacity will be filled in from amongst the students who have passed the qualifying examination from the institution situated in the University area ('U' quota).

4.5 Admission to all Postgraduate courses shall be on the basis of 70% of Marks obtained in Common Entrance Test conducted by Maharashtra Agriculture University Examination Board (MAUEB) and 30% marks of CGPA in graduation and weightages if any. 4.6 The Candidate having domiciled in the State of Maharashtra/School Leaving Certificate containing place of birth from Maharashtra/birth Certificate issued by the competent authority from Maharashtra but having passed the qualifying (degree) Examination out of Maharashtra, will be considered only under 'M' quota for admission.

4.7 Admission to all the Postgraduate degree programmes shall be on merit and provisional. In case of Postgraduate courses roaster will be applied for allotment of subject as per constitutional reservation.

4.8 MCAER/University/MKCL shall not be responsible for any Postal/Courier Service delay.

4.9 A copy of General Merit List will be displayed on the web sites <http://oasis.mkcl.org/agripg> and [www.mcaer.org](http://www.mcaer.org) The candidates in their own interest

shall see the merit list on the web sites. The candidates will not be intimated about their merit by post or by phone.

4.10 Applicants aggrieved by the merit lists can appeal to solve their discrepancies only ONLINE through their 'Login Id' & 'Password' provided to them at the time of Registration. Such grievances shall be submitted online on or before the date mentioned in admission programme. If the applicant fails to appeal on or before last date, his/her case shall not be considered.

4.11 The candidates should download and print provisional allotment letter using his/her 'login' & 'Password' on web site and report in person to the allotted College on the dates notified in the prospectus for seeking admission along with all the original documents, else admission claims shall be treated as not reported and shall be deemed to have been cancelled automatically.

4.12 (a) Candidates reporting on the specified dates of admissions will be considered as per merit for filling up the vacancies. b) If at any time after admission, it is found that the candidate has supplied false information for seeking admission, the University shall cancel his/her admission. c) In case of any non action on the part of the University the Director General, MCAER shall be competent to cancel such admission.

4.13 (i) At the time of admission, during the course of physical verification of the original certificates and documents, if it is noticed that the Candidate is not entitled for the weightage(s) which he has already been given to him and/or the category to which he belongs was incorrect, while preparing the Final Merit List, he / she shall not be entitled for the admission for that Online admission round. (ii) The Associate Dean /Principal shall immediately communicate the facts to the MKCL and MCAER by e-mail, also through telephonic message and fax. (iii) The MKCL will work out the revised merit position of the applicant and will amend the Final Merit List accordingly and the said applicant shall be entitled for readmission as per his merit and turn.

4.14 (i) Any candidate aggrieved by admission may submit a review application within a period of SEVEN days from the specified dates of admission to the Director General, MCAER, Pune. (ii) On receipt of such complaint the Director General, MCAER shall be competent to take appropriate action after due scrutiny.

4.15 Admission to various seats shall be final. The candidates so admitted shall not be eligible for change of University/ College / Course / Subject.

4.16 If any candidate desires to refuse such admission and wishes to be get considered for next round of admission then he / she shall report in person to Constituent /Aided College only and submit the refusal application duly signed in the prescribed format, available at Appendix 'H' on or before the last date of reporting date alongwith fees of Rs.200/- payable in cash. 4.17 If any student does not refuse his / her admission by remitting Rs.200/-, he / she shall not be considered for the subsequent rounds except the Spot Admission Round.

4.18 Refund of fees after cancellation of admission : (i) After registration in the respective College/Institute and before the commencement of classes, if the candidate cancels his/her admission then Rs.1000/- shall be deducted towards Admission Process Fees. (ii) If the candidate cancels his/her admission after registration and commencement of classes, then from the month of commencement of classes up to the month of the cancellation of admission the total fees shall recovered monthwise equally for the period of that semester alongwith the hostel fees (if hostel is provided). (iii) The admitted candidate if registered and cancelled his/her admission during the admission round implemented after commencement of classes then from the month of registration up to the month of cancellation of admission the month wise fees shall be deducted alongwith the hostel fees (if allotted), from the respective candidate.

4.19 Information regarding admission procedure, State level and University level merit and roundwise admission status will be available on the web sites <http://oasis.mkcl.org/agriug> and [www.mcaer.org](http://www.mcaer.org)

4.20 Important instructions to Associate Dean / Principal is given in Appendix 'I'

4.21 No grievances / arguments of the candidates will be entertained, if he / she fails to get the admission by his/her own negligence, late reporting, technical difficulties, absence to the respective College / Institute and / or his / her personal and any other reason(s).