

**DR. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH,  
DAPOLI, DIST. RATNAGIRI.**

**ADVERTISEMENT**

No. BSKKV/EST/A-II/ **10708**/of 2017,

Dated : **29<sup>th</sup> December, 2017**

Applications in the prescribed form, given in the advertisement, are invited, from the eligible candidates for recruitment of the posts under Krishi Vigyan Kendras, as indicated below on or before **6<sup>th</sup> February, 2018**. "Canvassing in any form shall disqualify the candidate for employment under this University". A note of this instruction should be taken seriously.

Sr. No.	Name of the post and pay scale	No. of posts to be filled
		S.C.
1.	Programme Coordinator (Krishi Vigyan Kendra) (Rs. 37400-67000 with AGP 9000/-)	1
2.	Junior Stenographer (5200-20200, GP Rs. 2400/-)	1

**QUALIFICATIONS :-**

**1. Programme Coordinator :**

**Essential Qualification**

Doctoral degree in relevant subject with 8 years experience in the relevant subject as Scientist / Lecturer/ Extension specialist or in an equivalent position in the pay band - 3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/- Rs. 6000/-, Rs. 7000/-, Rs. 8000/- having made contribution to research / teaching / extension education as evidenced by published work / innovations and impact.

Relevant Subject includes for the subjects approved in Krishi Vigyan Kendra under Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli i.e., Agronomy, Extension Education, Agricultural Entomology, Animal Husbandry Dairy Science, Plant Pathology, Horticulture, Post Harvest Engineering, Home Science, Fisheries.

**Desirable :**

Specialization in implementing extension education programmes.

**2. Junior Stenographer :**

Passed S.S.C. or it's equivalent examination, passed Government Examination of English Shorthand 80 w.p.m. and English Typing 40 w.p.m.,

Passed Government Examination of Marathi Shorthand 80 w.p.m. and Marathi Typing 30 w.p.m. [Government Examination of Marathi Shorthand 80 w.p.m. and Marathi Typing 30 w.p.m. is essential for Junior Stenographer (English) ].

**AGE LIMIT :-**

The existing rules of the State Govt. in respect of age limit will be applicable for the advertised posts. The maximum age limit will be 38 years for the candidates from open category and 43 years for the candidates from reserved categories.

The age limit is not applicable to the persons who are already in service on regular establishment of State Agricultural Universities in Maharashtra.

### Conditions Apply :

- (1) The candidates selected on the advertised post, will have to work exclusively in 'Krishi Vigyan Kendras' only. They will be transferred only from one KVK to another KVK. But they will not be transferred under any other Department / Research Stations in the jurisdiction of this University. Thus the candidates appointed under Krishi Vigyan Kendras, will be treated as KVK employees and they will be continued in the services of KVK, till the scheme is continued by the I.C.A.R., New Delhi. The State Government and University will not shoulder any kind of liability pertaining to KVK.
- (2) The reserved posts under S.C. will be filled in from the candidates of Maharashtra origin only, therefore other candidates from outside the State of Maharashtra need not apply against these reserved posts.
- (3) The KVK employees are not entitled to terminal benefit and their service conterminous with the central project i.e. till the period 100% fund are made available by ICAR.
- (4) The candidates appointed under KVKs, will not be covered under Pension Scheme which is applicable to the other regular employees of this University.
- (5) The pay scales will be admissible as per the rules of the ICAR / UGC.
- (6) If response from highly qualified and more experienced candidates is adequate then, those with less qualification or experience may not be called for interview even though they may be fulfilling the minimum qualification prescribed for the post.
- (7) It is to be noted that, the posts advertised does not necessarily mean that all the posts will be necessarily filled-in.
- (8) The number of posts may decrease or increase due to any reason.
- (9) Nomenclature of a post can be changed as and when need arises.
- (10) Persons working in other than this University should attach "No objection Certificate" from their present employer with other certificates.

### OTHER PARTICULARS AND INSTRUCTION TO THE CANDIDATES :

- (1) **Separate application should be made for each post with separate application fee.**
- (2) **Self attested documentary evidence for age, caste, educational qualification, experience etc. as indicated in the application should invariably be produced with application giving page numbers, failing which application will be rejected.**
- (3) As per the Government Resolution, dated 19th March, 2003, newly appointed employee /officer shall have to produce either DOE ACC's CCC, 'O', 'A', 'B', 'C' level certificate or MS-CIT certificate within 2 years from the date of their appointments, if not submitted along with the application form.
- (4) The candidate has to appear for interview, if called for, at his/her own cost.
- (5) **Incomplete applications and applications received after the last date shall stand rejected and no correspondence in respect of such applications shall be entertained. No enclosures shall be accepted after receipt of applications.**
- (6) The candidates should possess required qualification, age and experience as on **6<sup>th</sup> February, 2018**. Accordingly, the candidates should confirm their eligibility for the post applied for before submission of application. No separate correspondence whatsoever in this regard shall be entertained by this University.
- (7) It is necessary that the caste validity certificate should be submitted within a period of six month from the appointment. It will be the personal responsibility of the candidate to submit caste validity certificate within a stipulated period.
- (8) The University is not responsible for postal delay or loss of application in transit.
- (9) Selected candidate can be posted or transferred anywhere from one KVK to another KVK in the jurisdiction of the University.

- (10) The University reserves the right not to fill up the post even after selection of the candidate.
- (11) The University reserves the right to re-advertise the posts if suitable candidates are not found in the recruitment process.
- (12) Government servants and the staff working under the University and local bodies should necessarily apply through proper channel forwarding an advance copy to this office directly not later than **6<sup>th</sup> February, 2018**.
- (13) The candidate should submit the "Undertaking" in the prescribed form 'A' regarding small family alongwith his application **otherwise the application will be rejected as a incomplete application.**
- (14) The candidate should submit the "Self-Declaration for Self Attestation" in the prescribed form 'B' regarding copies attested by me are true copies of original documents alongwith his application **otherwise the application will be rejected as a incomplete application.**
- (15) On selection of the candidates every candidates shall have to execute an Agreement Bond with the Registrar of this University as per the provision.
- (16) The candidate should submit score card of Academic Performance Indicators of Category I and Category II for a period from **Academic Year 2009-2010 to 2015-2016**, duly attested by the Internal Quality Assessment Cell (IQAC) of the University. The documents related to Category III of Academic Performance Indicators for entire career should be attached with the application form.

If score card is not attested by the IQAC of the parent University/Institute, the applicant other than this University may submit all papers of Category I, Category II of APIs for a period from **Academic Year 2009-2010 to 2015-2016** and Category III of APIs for entire career, with the application form, giving Index and Page Numbers of the documents, for consideration of the Scrutiny Committee of this University. Any complaints in this regard shall not be entertained by this University.

#### **APPLICATION FEE :-**

Non-refundable application fee for each advertised post is Rs. 500/- (Rs. Five hundred) for candidates from reserved categories. The application fee should be remitted into the University bank account, viz. "Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth - SBI Collect Account No. **35920424210**" through online from any of the Nationalized Bank.

#### **➤ Procedure For Payment of Fees using SBI Collect ó**

1. Visit the link: <https://www.onlinesbi.com/prelogin/icollecthome.htm>
2. Read the Disclaimer Clause and click on check box and proceed button for making payment.
3. Select State of Corporate / Institution -- Maharashtra
4. Select Type of Corporate / Institution -- Educational Institutions and click Go button.
5. Select Educational Institutions Name from the drop down menu. --- i.e. DR BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH DAPOLI and click Submit button.
6. Select Payment Category ---- i.e. Recruitment Fees and fill form of payment details and click submit button then Verify details and confirm transaction.
7. The page will display following options for payments. **1.** Net Banking State Bank of India and associate Banks. Other Banks. **2.** Card Payments State Bank ATM-cum- Debit Card Other Banks Debit Cards. All Credit Cards . **3.** Other Payment Modes - SBI Branch. (i.e generate a pre-printed challan and pay at any SBI branch)
8. Choose the desired option and makes the payment.

The Xerox copy of the *e-receipt* should be attached with the application form. The details of name and post for which application is made should be invariably mentioned on the copy of the e-receipt. The candidates from handicapped category and ex-service men of military services are exempted from payment of the application fees. **No amount in form of Cash, Demand Draft and IPO will be accepted and such application form stands rejected.**

### **SHORT-LISTING CRITERIA :**

#### **1) Programme Co-ordinator :**

The eligible candidates for the post of Programme Co-ordinator at Sr. No. 1 and 2, will be short-listed by the Scrutiny Committee appointed by the University as per their high merit of educational qualification, research methodology, contribution towards institutional building and experience. Mere eligibility does not vest any right to the candidates of being called for the interview. The University reserves its right to call or not to call for the interview. The list of short-listed candidates to be called for interview will be displayed on the University web-site 'www.dbskkv.org'. The ratio of short-listing will be as under :

<b><u>Number of vacant posts</u></b>	<b><u>Candidates to be called for interview</u></b>
a) Upto 5 (Five) posts	: 5 (Five) times but limited to 15 candidates
b) Above 5 (Five) posts	: 3 (Three) times.

#### **2) Junior Stenographer :**

The written exam will be held by University centrally date of examination will be informed in time. Detailed instructions will be communicated in the call letters and University website 'www.dbskkv.org'.

### **HOW TO APPLY :-**

Candidate satisfying the eligibility shall submit the application covering all the points alongwith the list of attested documents, stating therein the page number of the documents, in the format given below on plain A-4 size paper only. The copies of the certificates duly attested regarding Qualifications, Date of Birth, Caste, Experience, etc. should be attached with the application. The Application forms duly completed in all respects should reach in the office of the "Registrar, Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli-415712, Dist. Ratnagiri (Maharashtra)" on or before **6<sup>th</sup> February, 2018**. The University reserves the right of rejection of any application form due to non-observance of these instructions.

**FORMAT OF APPLICATION TO THE POST OF JUNIOR STENOGRAPHER****DR. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH, DAPOLI.**

Passport size Photograph
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- 1) Post applied for -----
- 2) Sr. No. of the post as per advertisement -----
- 3) Applicant's full name (Beginning with Surname) -----
- 4) Address for correspondence -----
- 5) Telephone Number (with STD code)/ Mobile No. -----
- 6) Date of Birth (In figure and words) -----
- 7) Age on closing date (i.e. on 06/02/2018 ) Year ----- Months ----- Days -----
- 8) Caste and Category of the applicant  
(SC/ST/DT/NT/OBC/SBC/OPEN) -----
- 9) Category of the post to which applied -----
- 10) If Physically Handicapped person -----  
Please mention Category & Percentage of P. H.
- 11) Educational Qualification -----  
(Commencing from S.S.C. or equivalent) The attested true copies of degree certificate and Mark sheets should be enclosed.

Sr. No	Name of the Exam.	University/ Board /Institute	Class and percentage of marks	Year of passing	Subject of specialization

- 12) Details of professional experience. (The attested true copies of experience certificate of the employer should be enclosed).

Sr. No	Name and address of the employer	Post held and Pay scale	Period			Nature of duties
			From	To	Total	

- 13) No. of living children and date of birth of last child. -----  
(The necessary undertaking in the prescribed form  
'A' Annexure-A should be enclosed with the application otherwise  
the application form stands rejected)

14) Particulars of applications fees Rs. -----

15) **Certificate** :-

"I do hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particulars/information given above being found false or incorrect, my candidature for the post is liable to be rejected or cancelled and in the event of my misstatement or discrepancy in the particulars being detected after my appointment, my services shall liable to be terminated forthwith without any notice.

Date :-

**Signature of applicant**

**FORMAT OF APPLICATION TO THE POST OF PROGRAMME COORDINATOR****DR. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH, DAPOLI.**

Passport size Photograph
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- 1) Post applied for -----
- 2) Sr. No. of the post as per advertisement -----
- 3) Applicant's full name (Beginning with Surname) -----
- 4) Address for correspondence -----
- 5) Telephone Number (with STD code)/ Mobile No. -----
- 6) Date of Birth (In figure and words) -----
- 7) Age on closing date (i.e. on 06/02/2018) Year ----- Months ----- Days -----
- 8) Caste and Category of the applicant  
(SC/ST/DT/NT/OBC/SBC/OPEN) -----
- 9) Category of the post to which applied -----
- 10) If Physically Handicapped person -----  
Please mention Category & Percentage of P. H.
- 11) Educational Qualification -----  
(Commencing from S.S.C. or equivalent) The attested true copies of degree certificate and Mark sheets should be enclosed.

Sr. No	Name of the Exam.	University/ Board /Institute	Class and percentage of marks	Year of passing	Subject of specialization

- 12) Details of professional experience. (The attested true copies of experience certificate of the employer should be enclosed).

Sr. No	Name and address of the employer	Post held and Pay scale	Period			Nature of duties
			From	To	Total	

13) The candidates applied for the post of Programme Co-ordinator or its equivalent posts should submit Self-Assessment Report in the proforma prescribed by the Maharashtra Agricultural Universities (Krishi Vidyapeeths) (First Amendment) Statutes, 2014, appended in 'Annexure-B'. The documentary evidence, duly certified by the Head of the Department/Controlling Officer should be produced with the application form.

The Minimum API Score requirement for the posts of 'Associate Professor & its equivalent' is 75 points in the Category I (i.e. in Category I-A or I-B or I-C), 15 points in the Category II and 300 (Three Hundred) points in the Category III of APIs. The Selection Board Criteria/Weightage will be as follows :

1. Academic Background (20%)
2. Research performance based on API score and quality of publications (40%)
3. Assessment of Domain knowledge and teaching skills (20%)
4. Interview performance (20%)

The candidate should submit score card of Academic Performance Indicators of Category I and Category II for a period from **Academic Year 2009-2010 to 2015-2016**, duly attested by the Internal Quality Assessment Cell (IQAC) of the University. The documents related to Category III of Academic Performance Indicators for entire career should be attached with the application form.

If score card is not attested by the IQAC of the parent University/Institute, the applicant other than this University may submit all papers of Category I, Category II of APIs for a period from **Academic Year 2009-2010 to 2015-2016** and Category III of APIs for entire career, with the application form, giving Index and Page Numbers of the documents, for consideration of the Scrutiny Committee of this University. The score card prepared by the Scrutiny Committee of this University as per the norms prescribed under 'Maharashtra Agricultural Universities (Krishi Vidyapeeths) (First Amendment) Statutes, 2014' shall be final. Any complaints in this regard shall not be entertained by this University.

13 (1) Academic Performance (20 %) :	Provide details with documentary evidence giving Page Numbers	Score Points claimed by the candidate
A) Academic Qualification- Maximum 2 Marks i) Ph. D. ó Minimum Qualification ii) Additional degree or Diploma in any field from recognized institution ó 1 mark each iii) Post Doctoral Fellowship ó 1 mark iv) State or National or Professional Society Award or Gold Medal or Fellowship ó 1 mark each v) Fellow of Professional Society ó 1 mark each		
B) Employment and record and experience ó Maximum 3 Marks i) 2 marks for every completed year of experience over and above the minimum experience in the cadre of Assistant Professor or Associate Professor or its equivalent post.		
C) Service in Remote areas or Affected areas ó Maximum 0.5 Mark 0.5 mark for each completed year of service (Remote Area or Affected area to be defined by the individual University.		
D) Significant contribution in relevant field and leadership ó Maximum 2.5 marks i. Patent or Release of variety or technology or joint agresco recommendations or design or product		



<ul style="list-style-type: none"> <li>or process development or Farm development - 1 mark each</li> <li>ii. Farm development or Nursery Management or Livestock Management or Production of Seed or Biofertilizers or Bioagents or Extension activities or Development of teaching aids or practical manuals. - 1 mark each</li> </ul>		
<p>E) Award / Recognition ó Maximum 1 mark.</p> <ul style="list-style-type: none"> <li>i. National &amp; State level award ó 1 mark each</li> <li>ii. Best Paper or Poster Award ó 0.5 mark each</li> <li>iii. Member of the State/National Level Committee ó 0.5 mark each</li> <li>iv. Member of Professional Society ó 1 mark each</li> <li>v. Reviewer or Referee of journal ó 0.5 mark each</li> </ul>		
<p>F) Externally funded projects or Inter Institutional Projects ó Maximum 1.5 marks</p> <ul style="list-style-type: none"> <li>i) Competitive grant projects funded by agencies other than host University regular programme ó 1 mark each</li> <li>ii. Joint Project of the University with State or Centre or Public or Private Sectors ó 1 mark each</li> </ul>		
<p>G) Summer or Winter School or Refresher course or Seminar or Symposia - Maximum 1 mark</p> <ul style="list-style-type: none"> <li>i. Course Director or Coordinator ó 1 mark each</li> <li>ii. Resource Person ó 0.2 mark each lecture</li> </ul>		
<p>H) Publications (Marks will be given for first three authors) ó Maximum 7.5 marks</p> <ul style="list-style-type: none"> <li>i. Articles in NAAS rated journals ó Marks as per NAAS rating</li> <li>ii. Articles in Referred Journals other than NAAS ó 1 mark each</li> <li>iii. Conference or Technical Publication ó 0.5 mark each</li> <li>iv. Folder or Popular articles ó 0.2 mark each</li> <li>v. Books ó 1 mark each</li> </ul>		
<p>I) Institutional Building - Maximum 0.5 mark</p> <p>Lab or farm or workshop development Rector or Monitor or NSS Programme Officer or NCC Incharge or Students Welfare activities or Monitoring and co-ordinating of teaching or research or extension activities</p>		
<p>J) International Exposure ó Maximum 0.5 mark</p> <ul style="list-style-type: none"> <li>i. International trainings or symposia or seminars or symposia or workshop or study tour or visiting professor within country or abroad ó 0.5 mark each;</li> <li>ii. Experience of working in International Institute within India or abroad ó 0.5 mark or year of experience</li> </ul>		

13 (2) Research performance based on API score and quality of publications (40%) :  
The 40% weightage be calculated by considering the maximum limit of 600 marks in category III of Academic Performance Indicators in '**Annexure - B**'.

14) No. of living children and date of birth of last child. -----  
(The necessary undertaking in the prescribed form 'A' Annexure-A should be enclosed with the application otherwise the application form stands rejected)

15) Particulars of applications fees Rs. -----

16) **Certificate** :-

"I do hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particulars/information given above being found false or incorrect, my candidature for the post is liable to be rejected or cancelled and in the event of my misstatement or discrepancy in the particulars being detected after my appointment, my services shall liable to be terminated forthwith without any notice.

Date :-

**Signature of applicant**

**'Annexure – A'****U N D E R T A K I N G  
FORM 'A'  
( See rule 4 )**

I Shri./Smt. í í í í í í í í í í son/daughter/wife of Shri./Smt. í í í í í í í í ,  
Age í í í residence of í í í í í í í í hereby declare as under:-

1. I have submitted my application for the post of í í í í í í í í í í í í í í í í í ..
2. As on today, I have í í í (No. of children) living children, out of which í í í (No. of children) is/are born after the date of 28/03/2005 (If so, please quote Birth date)
3. I am aware that I will be disqualified for this post, due to having more than two living children after the date of 28/03/2005.

Place :-      í í í í í í í

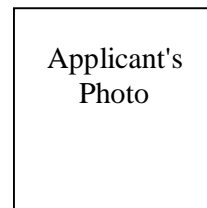
Signature :    í í í í í í í í í í

Date :-      í í í í í í í

Name      :    í í í í í í í í í í

## Self-Declaration for Self Attestation

FORM 'B'



I \_\_\_\_\_ . Son / Daughter of \_\_\_\_\_ ...  
 aged \_\_\_\_\_ .., occupation \_\_\_\_\_ ..resident of \_\_\_\_\_ .....  
 with UID No. \_\_\_\_\_ ..hereby declare that the copies attested  
 by me are true copies of original documents. I am well aware of the fact that if the copies are found  
 to be false, I shall be liable for prosecution and punishment under Indian Penal Code and / or any  
 other law applicable thereto.

Place :- \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date :- \_\_\_\_\_

Applicant's Name \_\_\_\_\_

**'Annexure – B'**  
**Appendix II of Maharashtra Agricultural Universities (Krishi Vidyapeeths)**  
**(First Amendment) Statutes, 2014**  
**(Statute 52)**

**(Evaluation of candidates for past performance and personal interview)**

The API Scores in Category I, II and III are required for adjudging the eligibility of the candidate and API score in Category III will also be taken into account for calculating the weightage in the evaluation.

**CATEGORY I- TEACHING (a), RESEARCH (b) , EXTENSION RELATED ACTIVITIES (c) AND OTHER ACTIVITIES (d)**

The maximum scores required for computing Academic Performance Indicator (API) for self assessment of academic staff under different activities viz. (a) teaching (b) research (c) extension activities are provided in Table-1A. The Academic Performance Indicator (API) required for other officers (Technical officers, Deputy Directors of Research, Farm Superintendent, incharge central workshop, curator, any other posts which are not covered earlier) should be calculated as per Table 6 1B.

**Table 1A : API scores for Teaching (a), Research (b) and Extension Activities (c)**

S. N.	Nature of Activity	Maximum Score
1	a) Lectures, seminars, tutorials, practicals, contact hours undertaken as percentage of lectures allocated <b>OR</b>	50
	b) Initiation, formulation and execution of research projects/ experiments which are duly approved by competent authority <b>OR</b>	50
	c) Extension activities organized for the dissemination of technologies such as demonstration, trainings, group meetings, lectures, farmer's rallies.	50
2	a) Lectures or other teaching duties in excess of the University Grants Commission (UGC) norms <b>OR</b>	10
	b) Assistance in the research project <b>OR</b>	10
	c) Innovative extension work carried out ( Farmer Field Schools (FFS), Farmer Scientific Forum (FSF), Information Communication Technology (ICT) based modules.	10
3	a) Preparation and imparting knowledge/instruction as per curriculum; syllabus enrichment by providing additional resources to students <b>OR</b>	20
	b) Patent or recommendation or variety release or development of implements or machinery or product development or feed or gear or craft or technology <b>OR</b>	20

	c) Preparation and imparting of knowledge or instruction to the clientele (preparation of notes, handouts, publications for used of farmers or extension workers)	20
4	a) Use of participatory and innovative teaching-learning methodologies; updating of subject content, course improvement etc. <b>OR</b>	20
	b) Innovative research work carried out with use of advanced technology or equipments <b>OR</b>	20
	c) Use of innovative extension teaching methodologies (ICTs and Audio-visual aids)	20
5	a) Examination duties (Invigilation; question paper setting, evaluation or assessment of answer scripts) as per allotment. <b>OR</b>	25
	b) Preparation of research reports, attendance in research meetings, presentation of research report <b>OR</b>	25
	c) Participation in extension programmes as per allotment (trainings, mass media, farmer's rallies, exhibitions, meetings etc.)	25
<b>Total score</b>		<b>125</b>
<b>Minimum API score required</b>		<b>75</b>

**Note :- The candidate should fill in only one activity from a or b or c from points Sr. No. 1- 5 in Table- 1A.**

**Further, computing the API score, candidate should consider the instructions provided below in (a), (b) & (c) for teaching, research and extension activities, respectively.**

**(a). Instruction for filling up scores of Teaching, Learning and Evaluation Related Activities.**

**(i) Lectures, seminars, tutorials, practicals, contact hours undertaken**

Indicators/Activities	Max. Score
Lectures or Practical or Tutorials or Contact classes taken should be based on verifiable record. Each contact hours carry 3 points	Max Score : 50

**(ii) Lectures or other teaching duties in excess of the norms**

Indicators/Activities	Max. Score
If teacher has taken classes exceeding University Grants Commission (UGC) norm, then two point to be assigned for each extra contact hour of classes	Max Score : 10

**(iii) Preparation and imparting knowledge/instruction as per curriculum; syllabus enrichment by providing additional resources to students**

Indicators/Activities	Max. Score
Imparting of knowledge or instruction <i>vis a vis</i> with the prescribed material (Text book or Manual etc) and methodology of the curriculum (100% compliance = 20 points)	Max Score : 20

**(iv) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.**

<b>Indicators /Activities</b>	<b>Max Score</b>
Updating of Course, design of curriculum, (Five points per course)	10
Preparation of resource material, fresh reading materials, Laboratory manuals etc- Five points each.	10
Use of Innovative teaching-learning methodologies; use of Information Communication Technology; Updated subject a. Information Communication Technology Based Teaching material : Ten points each b. Interactive Courses : Five points each c. Participatory Learning modules: Four points each	10
Developing and imparting Remedial/Bridge Course and Counseling modules (each activity : Five points)	10
Developing and imparting soft skill or communication skill or personality development courses or modules (each activity : Five points)	10
Developing and imparting specialized teaching-learning programmes (each activity: Five points)	10
Organizing and conduction of popularization programmes or training courses in computer assisted teaching or web based learning and e-library skills to students (a) Workshop or Training course : Ten points each (b) Popularization program : Ten points each	10
<b>Maximum Aggregate Limit</b>	<b>20</b>

**(v) Examination Related Work**

<b>Indicators</b>	<b>Max. Score</b>
College or University Semester End or Annual Examination work as per duties allotted. ( Invigilation - 10 points; Evaluation of answer script - Five points; Question paper setting - Five points) (100% compliance = 20 points)	20
College or University examination or Evaluation responsibilities for internal or continuous assessment work as allotted (100% compliance = Ten points)	10
Examination work such as coordination or flying squad duties etc. (maximum of 5 or 10 depending upon intensity of duty) (100% compliance = 10 points)	10
<b>Maximum Aggregate Limit</b>	<b>25</b>

**(b). Instruction for filling up scores of Research Activities :**

- (i) Initiation, formulation and execution of research project

<b>Indicators/Activities</b>	<b>Max. Score</b>
Ten marks per project or experiment as principal investigator	50

- (ii) Assistance in the research project

<b>Indicators/Activities</b>	<b>Max. Score</b>
Two marks per project assisted	10

- (iii) Patent or recommendation or variety release or development of implements or machinery or product development or Feed or Gear or craft or technology

<b>Indicators/Activities</b>	<b>Max. Score</b>
Ten marks per patent or variety release or Five points each development of implements or machinery or product development or Feed or Technology developed or recommendation Five marks per activity those who helped in patents and variety released two marks each for development of implements or machinery or product development or Feed or Technology developed or recommendation	20

- (iv) Innovative research work carried out with use of advanced technology or equipments

<b>Indicators/Activities</b>	<b>Max. Score</b>
Per innovative work ten marks (To be judged by Head department or Head Institute)	20

- (v) Preparation of research reports, attendance in research meetings, presentation of research report

<b>Indicators/Activities</b>	<b>Max. Score</b>
Preparation of research reports, attendance in research meetings, presentation of research report for each activity 2.5 marks	25

**(c). Instruction for filling up scores of Extension Activities:**

- (i) Extension activities organized for the dissemination of technologies such as demonstration, trainings, group meetings, lectures, farmers' rallies

<b>Indicators/Activities</b>	<b>Max. Score</b>
Extension education activities should be based on verifiable records ten points per activity.	50

- (ii) Innovative extension work carried out (FFS, FSF, ICT based modules)

<b>Indicators/Activities</b>	<b>Max. Score</b>
If the scientist has organized or carried innovative extension work in addition to the assigned activities then two points should be allotted for	10



<p>each innovative extension work</p> <ul style="list-style-type: none"> <li>- Imparting knowledge or instructions by developing study materials and methodology for curriculum delivery-</li> <li>- Use of innovative extension teaching methods, use of Information Communication Technologies-</li> <li>- Information Communication Technologies based teaching material-</li> <li>- Interactive courses-</li> <li>- Participatory learning material-</li> <li>- Developing and imparting courses/counseling modules-</li> <li>- Developing and imparting soft skills-</li> <li>- Organization and conducting of training programmes -</li> </ul>	
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- (iii) Preparation and imparting or knowledge or instruction to the clientele (preparation of notes, handouts, publications for used of farmers/extension workers)

Indicators/Activities	Max. Score
Informative notes, printed handouts, folders, charts, posters, booklets etc. ó 2.5 points each	20

- (iv) Use of innovative extension teaching methodologies (Information Communication Technologies and Audio-visual aids)

Indicators/Activities	Max. Score
Development of web based literature, interactive teaching CDs, Audio CDs, Video Clips, Electronic display boards etc. ó 5 points each	20

- (v) Participation in extension programmes as per allotment (trainings, mass media, farmers' rallies, exhibitions, meetings etc.)

Indicators/Activities	Max. Score
Trainings, Mass media, farmers' rallies, exhibitions, meetings etc. ó 2 points each	25

**Table 1 B: API scores for other officers (Technical officers, Deputy Directors of Research, Farm superintendent, incharge central workshop, curator, any other posts which are not covered earlier).**

Sr. No.	Confidential Report (CR) grading	API Score
1.	A+	125
2.	A	100
3.	B+	75
	<b>Minimum API score required</b>	<b>75</b>

**CATEGORY II : CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

Based on the academic staff's self-assessment, the category II is proposed for computing API scores for co-curricular and extension activities and professional development related contributions. The minimum API score required from this category is 15. The details of activities considered in this category are given in Table-2A for co-curricular and extension activities and professional development activities of academic staff (teaching, research and extension) and Table-2B for other activities (Technical officers, DDRs, Farm superintendent, incharge central workshop, curator, any other posts which are not covered earlier):

**Table 2A . API Scores for Category-II : Co-curricular, Extension and Professional development related activities (teaching, research & extension)**

Sr. No.	Nature of Activity	Maximum Score
(i)	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20
(ii)	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities	15
(iii)	Professional Development activities (Such as participation in seminars, conferences, short term training courses, talks lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15
	<b>Minimum API Score required</b>	<b>15</b>

The candidate shall be considered the following guidelines for calculating the API scores for this category.

**(i) Student related Co-curricular activities (Sr. No. i of Table-2A)**

Indicators/Activities	Maximum score
Institutional Co-curricular activities for students such as field studies or educational tours, industry-implant training, Experiential learning and placement activities (5 point each)	10
Positions held or Leadership role played in organization linked with Extension Work and Programme officers, National service Scheme (NSS), NCC officer or any other similar activity (each activity 10 points) Participation in NCC, NSS activity 6 2 points each	10
Students and Staff related Socio cultural and Sports Programmes, campus publications (college level 2 points, university level 5 points)	10
Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper; flood or drought relief, small family norms etc. (5points each)	10
<b>Maximum Aggregate Limit</b>	<b>20</b>

**(ii) Contribution to corporate Life and Management of the Institution (Sr. No. ii of Table-2A)**

Indicators/Activities	Maximum score
Contribution to corporate life in Universities or colleges through meeting popular lectures, subject related events, articles in college magazine and souvenirs (2 points each)	10

Institutional Governance responsibilities like, Chairman/Vice Chairman or member of student council, Chairman or member or member secretary of Statutory bodies, Rector, College farm incharge, Associate Deans Representative (ADR), Internal Quality Assessment Cells (IQAC) Co-coordinator (10 points each) Monitor, Instrumentation cell etc- 5 points each	10
Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee, member of various college & university level committees (5 points each)	10
Responsibility for, or participation in committees for Students welfare, counseling and Discipline (5 each)	10
Organization of Conference, Training: International (10 points); national/regional (5 points)	10
<b>Maximum Aggregate Limit</b>	<b>15</b>

**(iii) Professional Development Related Activities (Sr. No. iii of Table-2A)**

<b>Indicators/ Activities</b>	<b>Maximum score</b>
Membership in profession related committees at state and national level a. At national level: 3 points each b. At state level: 2 points each	10
Participation in subject associations, conferences, workshops, seminars without paper presentation (Each activity: 1 point)	10
Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity: 5 point)	10
Membership/participation in Bodies or Committees on Education and National Development-5 points each	10
Publication of articles in newspapers, magazines or other publications (not covered in category III);TV talks, radio talks etc. (1 point each)	10
<b>Maximum Aggregate Limit</b>	<b>15</b>

**Table 2 B: API scores for other officers (Technical officers, DDRs, Farm superintend, incharge central workshop, curator, any other posts which are not covered earlier)**

<b>Sr. No.</b>	<b>Confidential Report (CR) grading</b>	<b>API Score</b>
<b>1.</b>	<b>A+</b>	<b>50</b>
<b>2.</b>	<b>A</b>	<b>30</b>
<b>3.</b>	<b>B+</b>	<b>15</b>
	<b>Minimum API Score required</b>	<b>15</b>

### CATEGORY III : RESEARCH AND ACADEMIC CONTRIBUTION

Based on the academic staff's self assessment, API scores are required for research and academic contributions. The minimum API score required by academic staff from this category is different for different levels of selection. The API score in this category is required for adjudging the eligibility and also for computing the weightage in evaluation. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

**Table 3 : Maximum points for calculating API for research and academic contributions.**

S.N.	APIs	Faculties of Agriculture or Agril. Engg. or Fisheries or Forestry	Max. points for Academic staff
(A)	Research papers published in	Referred Journals periodicals having International Standard Book Number (ISBN)/International Standard Serial Number (ISSN)	15 for publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	10 for publication
(B)	Research publications (books, chapters in books, other than referred journal articles)	Text or reference Books published by International publishers with an established peer review system	50 for each author and 10 for chapter in edited books
		Subjects books by National level publishers/State and Central Govt. Publications with International Standard Book Number (ISBN)/International Standard Serial Number (ISSN)	25 for each author and 5 for chapter in edited books
		Subject books by other local publishers with International Standard Book Number (ISBN)/International Standard Serial Number (ISSN)	15 for each author and 3 for chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	10 for Chapter
		Chapters in knowledge based volumes by Indian/National level publishers with International Standard Book Number (ISBN)/International Standard Serial Number (ISSN) and with numbers of national and international directories	05 for Chapter
<b>(C)</b>	<b>RESEARCH PROJECTS</b>		
(C) i	Sponsored Projects carried out/ongoing	(a) Major projects amount mobilized with grants above 30.0 lakhs	20 for each project
		(b) Major Projects amount mobilized with grants above Rs. 5.0 lakhs up to Rs. 30.00 lakhs	15 for each project

		(c) Minor projects (amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	10 for each project
(C) ii	Consultancy Projects carried out/ongoing	Amount mobilized with minimum of Rs. Fifty thousand only	10 per every Rs. Fifty thousand only
(C)iii	Revolving fund	25% above the target 35% above the target	5 points 10 points 5 points for 10% more than the target
(C)iv	Products testing	Product or chemicals or equipment or machine, etc testing	5 points each
(C) v	Completed projects Quality evaluation	Completed project report (Acceptance from funding agency)	20 each major project and 10 each minor project
(C) vi	Projects Outcome/ outputs	Patent or Technology transfer or product or process or Recommendations	15/ each for State level/ 30/ each national level output or patent/50 /each for International level
<b>(D)</b>	<b>RESEARCH GUIDANCE</b>		
(D) i	M. Phil.	Degree awarded	03 each candidate
ii	M.Sc. /M.Tech.	Degree awarded	03 each candidate
iii	M.Sc. /M.Tech.	Member Advisory Committee	2 points each candidate
(D) iv	Ph.D.	Thesis submitted- Major advisor	07 each candidate
	Ph.D.	Degree awarded- Major Advisor	03 each candidate
	Ph.D.	Co-major Advisor	7 points
	Ph.D.	Member Advisory Committee	05 each candidate
<b>(E)</b>	<b>TRAINING COURSES AND CONFERENCE/SEMINARS/ WORKSHOP PAPERS</b>		
(E) i	Refresher Courses, Methodology Workshops, Training, Teaching-Learning- Evaluation Technology Programmes, Soft skills development programmes, Faculty Development Programmes (Max. 30 points)	(a) Not less than two weeks duration	20 each
		(b) Two week duration	10 each
(E) ii	Papers in Conferences or Seminars or workshops etc.*	Participation and presentation of research papers (oral or poster) in	
		(a) International conference	10 each
		(b) National	7.5 each
		(c) Regional or State level	5 each
		(d) Local-University or College level	3 each
(E) iii	Invited lectures or presentations for conferences or symposia	(a) International	10 each
		(b) National level	5

\* If a paper presented in conference/seminar is published in the form of proceedings, the points would accrue for publication (A) and not under presentation (E (ii)).

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