

Draft for approval

CHM/Fish/C2B/Qt - furniture/ 146 /2019,
College of Horticulture, Mulde,
Taluka – Kudal, Dist. – Sindhudurg.

Date: **17 JAN 2020**

To,

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Sub.: Quotation for supply of furniture...

Sir/Madam,

This office is desirous of purchasing the material as per the specifications given below.

S.N.	Item	Tentative requirement (Nos)
Chairs		
1	Nilkamal – Boss office chair (Letherette), High back, 615 W X 695 D X 1210H (mm)	3
2	Nilkamal – Bench Italia, 3 Seater, 1740 W X 660 D X 770 H	2
Tables		
3	Nilkamal – Nortis 4ft office table 1200 W X 600 D X 750 H	10
Storage		
4	Nilkamal – Contessa Credestal Storage, 1200 W X 450 D X 675H	1
5	Nilkamal – Glove personal locker, 900 W X 400 D X 1850H	1
6	Nilkamal – Squadro office storage, Large, 900 W X 500 D X 1975H	3
7	Nilkamal – Squadro office storage, Small, 765 W X 434 D X 1260H	3
8	Nilkamal – Titan filing cabinet, 3DWR, 460 W X 600 D X 1020H	2
Ladder		
9	Nilkamal – Splendid 5 step ladder, 540 W X 970 L X 1580 H	2
10	Nilkamal – Splendid 6 step ladder, 510 W X 1130 L X 1800 H	2

You are requested to quote your competitive rates per unit, item – wise for the supply in detail, as per the below mentioned terms and conditions :

1) Quotation should be sent in a sealed/ pasted envelop super scribing -

“Quotation for furniture (Fish Mulde)”

2) The rates quoted should be inclusive of all applicable taxes and other charges if any (transportation, installation etc.). **GST No. should be provided on quotation. If not, proper declaration regarding GST waiver should be given.**

3) Terms and conditions regarding payment, delivery and guarantee should be mentioned clearly. However, the delivery of the material should be sent to: **Fisheries Research Project, College of Horticulture, Mulde, Taluka – Kudal.**

4) A copy of Manufacturer / Dealer certificate should be enclosed, if you are the sole manufacturer or appointed as an authorized dealer for the sale.

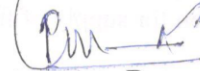
5) Quotation complete in above details should be sent on or before ----- to :

**The Associate Dean,
College of Horticulture, Mulde,
Taluka – Kudal, Dist. – Sindhudurg. 416520.**

- 7 FEB 2020

- 6) The quotations received late due to postal delay or any other reason will not be considered.
7) The undersigned reserves the right to reject any or all quotations without giving any reason thereof.

Yours sincerely,



**Associate Dean,
College of Horticulture, Mulde,
Taluka – Kudal, Dist. – Sindhudurg.**

*o/c
Bhawant*